



TACOMA: 4516 South Tacoma Way Tacoma, WA 98409 (253) 472-3347
PUYALLUP: 1812 East Main Street Puyallup, WA 98372 (253) 845-7527
SOUTH HILL: 16314 Meridian East Puyallup, WA 98375 (253) 845-9727
SPANAWAY: 13621 Pacific Avenue S. Tacoma, WA 98444 (253) 535-3778


AMERICAN PARTY PLACE 4522 South Tacoma Way Tacoma, WA 98409 (253) 473-3300

 **American Medical Rental & Supply** 4358 South Washington Tacoma, WA 98409 (253) 473-3055

December 20, 2010

We are currently underway in transforming into a “greener” company, and we ask that you assist us in this process. We would like to change our delivery method for billed invoices, as well as end-of month statements.

We are also simultaneously updating our customer records. We request that you fill out the following information and return this form back to us via fax or mail as soon as possible. Please fax to 253-472-3320.

We thank you in advance for your cooperation!

Sincerely,
 Bunce Rental, Inc.

- Please e-mail our invoices / statements to: _____
- Please fax our invoices / statements to : _____
- Please mail our invoices / statements.

Please Update Your Customer Information below:

Company name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Fax: _____

E-mail Address: _____

Charge Authorization: Please check the appropriate box(es) that you wish to require:

- Purchase order
- Job site or number
- Authorized users only (please use the following lines to update us with your current authorized users)

Form completed by: _____ Name _____ Date _____